



Richmond Township Road District

# Roadway Work Application

8712 Route 31  
Richmond, IL 60071  
815-678-4144

### Company or Individual Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Number: \_\_\_\_-\_\_\_\_-\_\_\_\_\_

### Location of Work:

Address or GPS location (WGS 84): \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Site Contact Name: \_\_\_\_\_ Cell Phone: \_\_\_\_-\_\_\_\_-\_\_\_\_\_

\_\_\_\_\_

### Scope of Work:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Provide additional documents, prints, or plans for consideration when submitting this application

THIS IS NOT PERMIT

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1. In receiving a permit, the applicant agrees to comply with the various policies, conditions and requirements of the Richmond Township Road District and shall comply with any restrictions or special instructions issued, defined, or indicated by the Richmond Township Road District.
2. The Richmond Township Road District shall not be responsible for providing room within the Township roadway right-of-way for utilities.
3. The application does not relieve the applicant from complying with any statutes, regulations, ordinance or administrative orders of the Federal, State, County or Municipal Governments or any political subdivision or administrative agencies that may apply to the permitted work including obtaining a permit from the McHenry County Building & Zoning Department and from obtaining permission from the legal property owner of the Township roadway right-of-way where the permitted work will be located in accordance with 605 ILCS 5/9-113 (1).
4. The applicant shall indemnify, defend and hold harmless the Richmond Township and the Richmond Township Road District including their elected and duly appointed officials, agents, employees and representatives from and against any and all claims, suits actions, losses, expense, damages, injuries, deaths, judgments and demands arising from and relating to the construction, use, maintenance, locations and other related activities of the permitted work regardless of any limitations of insurance coverage.
5. The applicant shall be responsible for the total cost of the construction, Township roadway right-of-way restoration, use, maintenance, repairs, revisions, adjustments and removal of the permitted work. This includes any costs incurred costs by the Richmond Township Road District to enforce this permit or additional costs to its Highway construction and maintenance operations.
6. During construction, maintenance, repairs, revisions, adjustments or removal of the permitted work and/or restoration of the Township roadway right-of-way, the following requirements shall be observed: a) Vehicle traffic using the Township Roadway (including vehicle traffic to and from adjacent properties) shall be maintained; b) Regulatory signing shall be kept in view; c) Construction equipment and materials shall be stored off the right-of-way or in a safe area behind the ditch line or at least 10 feet away from back of curb or pavement edge; d) Excavation shall be kept to a minimum and closed up or fenced off at the close of each working day; e) Roadway pavements shall not be damaged by construction equipment and shall be kept clean of debris; f) Drainage shall be maintained g) Notify Richmond Township Road District about any drainage tile lines found and repair; h) Create no hazards to the public; i) Promptly restore the disturbed areas of the Township roadway right-of-way to conditions equal to or better than existed prior to installation or as directed by the Richmond Township Road District; j) Not interfere with the snow and ice removal operations of the Richmond Township Road District; k) Workers private vehicles and excess construction vehicles shall not be parked within the County highway right-of-way; l) The contractor shall at his expense furnish construction signage, barricades, cones, and other traffic control devices or personnel in accordance with IDOT traffic control standards; m) Keep a copy of the approved permit at the job site and make the permit available for Richmond Township Road District personnel, law enforcement, or other authorized persons .
7. Rough grading work of disturbed portions of the Township roadway right-of-way shall be compacted to not less than 95 percent density and shall be checked at regular intervals to ensure that the required density is being obtained. Compacting equipment and operations shall be coordinated with the Richmond Township Road District.
8. Unless specified on the approved sketch or approved permit, above ground utilities shall be located within two feet of the Township roadway right-of-way line, underground utilities shall be at a minimum 30-inch depth below the ground surface to the top of the utility and surface utilities shall be flush and contoured to the surrounding ground as directed by Richmond Township Road District.
9. This permit is valid for the period indicated on the permit and work shall be completed unless additional time is granted by the Richmond Township Road District. Failure to start the permitted work within the period shall render this permit null and void, requiring the applicant to re-apply.
10. The applicant shall be responsible for maintenance of the completed permit work. Such maintenance shall include keeping it in a safe condition; making repairs as needed; not creating any hazardous conditions; not making any changes, additions, connections or revisions without prior approval of the Richmond Township Road District; and making any changes, adjustments or removals as needed due to roadway improvements, Richmond Township Road District maintenance operations, damage to Township property and/or equipment.
11. The applicant shall not hold the Township of Richmond or the Richmond Township Road District, including their respective elected and duly appointed officers, agents, employees and representatives liable for any damages or losses to the permitted work caused by actions of others.
12. The applicant shall be responsible for making adjustments, revisions, relocations and/or removal of its facilities or abandoned facilities within the Township roadway right-of-way due to roadway construction or maintenance work.
13. The applicant shall be responsible for locating its facilities within the Township roadway right-of-way due to highway construction or maintenance work. Such locating can include exposing the facility and/or providing distance and depth measurements.
14. The Terms and Conditions of this permit shall also apply to the successors or assigns of the permitted work.
15. The Township, Township Road District, or County reserves the right to stop any and all work if it deems it is proceeding in an unsafe manner or poses a danger to the public or roadway system.

**THIS IS NOT PERMIT**

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For administrative use only do not write below this line

Date issued \_\_\_\_\_ Time Issued \_\_\_\_\_ Permit Number \_\_\_\_\_ - \_\_\_\_\_ Valid Dates \_\_\_\_\_ - \_\_\_\_\_

Issued by: \_\_\_\_\_

Payment received: Date \_\_\_\_\_ Check # \_\_\_\_\_ Cash \$ \_\_\_\_\_

**Attach copy of permit to this form**