



Richmond Township Road District

8712 Route 31
Richmond, IL 60071
815-678-4144

DRIVEWAY INSTALLATION SPECIFICATIONS

- 1- A \$1000.00 bond required, certified check or money order made payable to "Richmond Township Road District" a non-refundable inspection fee of \$150.00 is not included in the bond fee. Other payment form is at the decision of the Highway Commissioner.
- 2- A drawing showing where the proposed location of driveway is required
- 3- New driveways on township roads should slope AWAY and be EVEN with the existing road surface. If this is Not possible, the Highway Commissioner may approve it sloping towards road providing the first 4 feet are even with the roadway.
- 4- A DRIVEWAY THAT DOES NOT MEET REQUIREMENTS MUST BE REMOVED AND RECONSTRUCTED AT THE OWNERS EXPENSE.
- 5- When installing a driveway or field entrance, a permit for driveway installation on the township right of way is required. No construction may take place until the culvert has been installed.
- 6- Driveway installation and restoration will be at the owner expense. The owner will also be responsible for replacing the culverts damage during construction.
- 7- Culvert's will be 15 inches in diameter, corrugated steel pipe (NO PLASTIC) 26 feet long unless otherwise specified by the Road Commissioner on the driveway permit. Metal flared end section are required. Spiral culverts, plastic or clay pipe are ALL PROHIBITED.
- 8- Driveways must be constructed with a #9 gravel or better. A minimum of 6 inches of cover over culvert is required. The gravel must extend from the road surface to the right of way.
- 9- No obstruction of water flow through the ditch line is allowed (i.e. rocks, timbers, concrete wall or bricks etc.)

Chris Gumm, Commissioner
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No concrete, brick or road past the Townships right of way.

Right of way is 30 feet from center line of road. (some exceptions may apply)

If a house or other building is being constructed, the property owner must obtain a driveway culvert permit and have the driveway installed before a building permit will be issued. The Township Highway Commissioner require the \$1000.00 bond BEFORE issuing a permit. The bond money (\$1000.00) will be refunded at the time of occupancy permit, after the Road Commissioner has approved driveway construction and restoration. There will be a non-refundable fee of \$150.00.

If the driveway to be pave with blacktop, the surface must be even with the roadway, no concrete or bricks past property line.

After completion of the construction and restorations work, the permit holder MUST CALL the Richmond Road District for an inspection. If the culvert installation is approved, the bond money will be returned.

Any requested deviation or variance from the predefined specification must be requested and approved by the Highway Commissioner before any permit will be issued with a variance.

A deviation or variance will not be approved after a permit is issued.

The Highway Commissioner reserves the authority to adjust, amend, or alter the specifications to meet the needs for the location of the proposed installation or for extenuating circumstances.

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